

To,  
Mrs.SUMAN BAKSHI  
KHARGHAR,  
NAVI MUMBAI-410210

Date :-09/12/2014

Ref. : flat/No.(A-WING) 402 -4<sup>TH</sup> FLOOR and building known as "MAITRI OCEAN"  
situated on plot No. 40, Sector -20, Kharghar, Navi Mumbai-410210.

Subject : HANDING OVER POSSESSION

Dear Sir / Madam,

This is to inform you that your Flat No. (A-WING) 402.on 4<sup>TH</sup> Floor in building known as MAITRI OCEAN situated at Plot No - 40 Sector- 20, Kharghar, Navi Mumbai, is duly constructed and completed as per the terms of the agreement referred to above and as per the plans and specification duly approved. You are therefore requested to inspect the same and take possession thereof. The amenities agreed are duly provided and we have discharged our obligation under the agreement and in terms of provision of M.O.F. Act. You are requested to note of the same and after your inspection and satisfaction the possession be taken with confirmation thereof in writing. You are requested to take possession within 3 TO 4 month from the date of receipt of this letter of information.

You are also requested to note that we will register the society within the time specified in agreement and hand over the management of the building to the society. Till then you will be liable to pay the monthly outgoing towards taxes and common amenities etc., every month as detailed in agreement. The payment of said outgoing will start falling due from the date of possession of after 3 to 4 month from the receipt of this letter whichever is earlier.

You are requested to confirm the same and revert back within a least possible time. Our representative is present on the site for the purpose of your inspection of the flat and for knowing comments if any.

If you do not take appropriate step then we will not remain responsible for any consequences. We have undertaken to commence the further works in the said complex as per phase wise program details by us and shown to you.

❖ We expect the like co-operation from you as you extended in past.

❖ Thanking You

Received by  
(Flat Owner)

Yours Faithfully

For MAITRI ENTERPRISES

KOIJUK R. PATIL